

Meta

“The Art of Effective Speech”

Meta Pte. Ltd.

FOCUS

This program enables the school's key personnel to improve and increase communication skills particularly in settings for verbal presentations, public speaking, and interactions with diverse audiences.

OUTCOMES

Participants will be able to:

- Communicate more effectively the strengths and distinctive qualities of the school.
- Gain greater skills in speech and interpersonal communication.
- Increase confidence and enhance practical skills in communication to navigate various speaking and presentation situations ranging from interviews, public and media interactions, and parent dialogues
- Share and retain best practices within the school's personnel

DISTINCTIVE FEATURES

- ***Focus upon the specific communication needs of the school and individual***
Through this program, the key personnel will be specifically prepared and confident in communicating the school's visions and values when they are called upon in various multi-faceted venues.
- ***MBTI testing for the individual***
By using the MBTI testing instrument, fundamental modes in which people listen and make decisions will greatly enhance both the confidence and competence of the speaker.
- ***Acquiring Skills from Realistic Role Play***
The role-play scenarios from actual case studies will be used, to give participants an opportunity to put into immediate practice the skills they are learning.
- ***Use of video-taped sessions for immediate visual and audio feedback***
In two sessions of the program, participants will be videotaped during their role-play scenarios. Key elements of the videoed engagement will be dissected and debrief.
- ***Integrative and experiential learning through fun and insightful activities***
Participants will enjoy the process of learning and applying what they have gained in the workshop to daily work context. A debrief session after each experiential activity transposes learning into personal and organizational actions.

PROGRAM OUTLINES

Session 1: The Fundamentals of Communication

Session 2: The Fundamentals of the Speakers (MBTI)

Session 3: The Fundamentals in Praxis – Workshop 1 (video tape analysis)

Session 4: The Fundamentals in Praxis – Workshop 2 (role-play scenarios)

NUMBER OF PARTICIPANTS PER WORKSHOP

20-25 for optimal interaction